
Independence Transportation System Plan (TSP) Update

Citizens Advisory Committee (CAC) Meeting #1

Thursday, May 21, 2020 – 6:00 to 8:00 p.m.

Microsoft Team Meeting – [Online Conference Call Link](#)

Call-in Number: +1 971-277-2148; Conference ID: 342 029 988#

Meeting Organizer: Matt Bell, Consultant Project Manager

Meeting Attendees: Brennan S Burbank, Rich Clark, Sally Coen, Harvey Cummings, Tim Hinds, Kate Schwarzler, Tom Takacs, Fred Evander, Michael Duncan, Matt Bell, Molly McCormick

Meeting Purpose: The purpose of Citizens Advisory Committee Meeting #1 is to provide an orientation to the project; outline major tasks completed; consider the draft project goals, objectives, and evaluation criteria presented in Draft Tech Memo #2; and review the existing conditions presented in Draft Tech Memo #3.

Agenda:

1. Introductions/Roles and Responsibilities (All, 10 min)
2. Project Overview (Matt, 10 min)
 - a. Project schedule
 - b. Meetings/Milestones
 - c. Major Tasks/Deliverables
3. Roundtable Discussion (All, 10 min)
4. Draft Tech Memo #2: Goals, Objectives, and Evaluation Criteria (Matt, 20 min)
 - a. Are the goals and objectives relevant to the overall project?
 - b. How well do the goals align with your vision for the City?
 - c. Do you think the objectives will help meet the goals?
 - d. Do you have any questions, comments, or concerns about the content?
5. Draft Tech Memo #3: Existing Conditions Inventory and Analysis (Molly, 20 min)

- a. Did we miss anything with the inventory or does anything need further clarification?
 - b. Do the text, tables, and maps clearly present the information?
 - c. Do you have any questions, comments, or concerns about the content?
6. General Discussion (All, 30 min)
 7. Next Steps (Matt, 10 min)