

Waldport Transportation System Plan (TSP) Update

Project Advisory Committee (PAC) Meeting #1

Tuesday, January 29, 2019 – 1:00 to 3:00 p.m.

Waldport City Hall – 125 NW Alsea Hwy, Waldport, OR 97394

Meeting Organizer: Susan Wright, Consultant Project Manager

Meeting Attendees: Harry Dennis, Jerry Phillips, Paul Virtue, Chris Tryon, Roxie Cuellar, Ray Woodruff, Chief Gary Woodson, Ron Remund, Susan Wright, Matt Bell, David Helton, Kerry Kemp, Larry Lewis

Meeting Purpose: The purpose of Project Advisory Committee Meeting #1 is to provide an orientation to the project, outline the plan and policy context for the project as summarized in Revised Tech Memo #1, consider the draft project goals, objectives, and evaluation criteria in Draft Tech Memo #2, and review the existing conditions in Draft Tech Memo #3.

Agenda:

1. Introductions/Roles and Responsibilities (All, 10 min)
2. Project Overview (Susan/Matt, 10 min)
 - a. Project schedule
 - b. Meetings/Milestones
 - c. Major Tasks/Deliverables
3. Roundtable Discussion (All, 10 min)
4. Revised Tech Memo #1: Plans and Policy Review (Susan, 10 min)
 - a. Should any other documents be reviewed or considered for the TSP Update?
 - b. Do you have any questions, comments, or concerns about the content?
5. Draft Tech Memo #2: Goals, Objectives, and Evaluation Criteria (Susan, 20 min)
 - a. Are the goals and objectives relevant to the overall project?
 - b. How well do the goals align with your vision for the City?
 - c. Do you think the objectives will help meet the goals?

- d. Do you have any questions, comments, or concerns about the content?
6. Draft Tech Memo #3: Existing Conditions Inventory and Analysis (Matt 20 min)
 - a. Did we miss anything with the inventory or does anything need further clarification?
 - b. Do the text, tables, and maps clearly present the information?
 - c. Do you have any questions, comments, or concerns about the content?
 7. General Discussion (All, 20 min)
 8. Public Comment (Public, 10 min)
 9. Next Steps (Susan, 10 min)